

Sample professional learning outline

School Name: Estonian Community Language School

Year: 2023

Date	Time	Name of activity	Organiser	Location	Number of hours	Description of program
5 Feb 2023	9.30am-4.30pm	Community Language Schools Annual Conference	Community Languages Victoria (CLV)	RMIT University	7 hours	Conference outlining the current state and future direction of community language teaching, as well as providing networking opportunities
18 Feb 2023	3-4pm	Staff EMP meeting	Internal	On campus	1 hour	In-school staff meeting to update Emergency Management Plan
23 Apr 2023	9am-2pm	Estonian teachers' conference	Estonian Teachers' Network	Camberwell Library	5 hours	A networking opportunity with other teachers of Estonian
1 May – 17 Jul 2023	6-9pm	LOTE Methodology Course F-10	CLV	Faculty of Education, Monash University	30 hours	Methodology for teaching in the community language school context
26-27 Aug 2023	9-5pm	HLTAID012 Provide Emergency First Aid Response in an Education & Care Setting	Allen's Training	Quest Frankston on the Bay	16 hours	Mandatory first aid training including CPR, particularly focused on the school setting
21 Nov 2023	6-8pm	An overview of the revised study design focusing on task design	CLV	Co.As.IT	2 hours	An opportunity to improve understanding and skills in relation to curriculum design
3 Dec 2023	1-5pm	Raising children in more than one language	RUMACCC	University of Melbourne	4 hours	Information and strategies to support bilingual and multilingual families

TOTAL HOURS: 65 hours